



**TOURISM EXPORT COUNCIL OF NEW ZEALAND**  
 Level 3, Tourism & Travel House, 79 Boulcott St, PO Box 1888  
 DX SX10033, Wellington 6140, New Zealand  
**Phone:** +64 4 495 0810, **Fax:** +64 4 499 0786  
**Email:** info@tourismexportcouncil.org.nz  
**Website:** www.tourismexportcouncil.org.nz

**Tuesday 4 June 2013**

**TO ALL TOURISM EXPORT COUNCIL – ALLIED MEMBERS**

**TOURISM EXPORT COUNCIL  
 “INBOUND TOUR OPERATOR” OF THE YEAR  
 AWARD 2013**

Attached is the nomination form for the 2013 Tourism Export Council “Inbound Tour Operator of the Year Award” and a list of previous winners.

**Time line and Process**

Tue 4 June 2013	<ul style="list-style-type: none"> <li>Nomination forms distributed to all Allied Members</li> </ul>
Fri 14 June 2013	<ul style="list-style-type: none"> <li>Deadline for nomination forms to be returned to Tourism Export Council office</li> <li>Information sought from those nominated on their organisation and operation, achievements and why they should be selected as Inbound Tour Operator of the Year</li> </ul>
Mon 17 June 2013	<ul style="list-style-type: none"> <li>Chief Executive contacts nominees to provide information and media release (separate documents)</li> </ul>
Fri 28 June 2013 Mon 1 July 2013	<ul style="list-style-type: none"> <li>Deadline for nominee information to be provided</li> <li>Analysis of nominees, their scores and background information provided to full member representatives on the Tourism Export Council board for voting to select finalists.</li> </ul>
Fri 12 July 2013	<ul style="list-style-type: none"> <li>Tourism Export Council Board (Allied members) and 2013 allied finalists vote closes</li> <li>Top three full members are declared finalists for the “Inbound Operator of the Year” Award</li> </ul>
Mon 15 July 2013	<ul style="list-style-type: none"> <li>Postal ballot sent to all allied members &amp; requested to score the three finalists on a 1 to 3 preference. The resumes for the three finalists will also be sent to all allied members with the voting paper</li> </ul>
Mon 22 July 2013	<ul style="list-style-type: none"> <li>Allied Member vote closes</li> </ul>
Wed 21 Aug 2013	<ul style="list-style-type: none"> <li>Winner announced at Tourism Export Council Conference 2013</li> </ul>

Next Step: Please return your nomination form by: **FRIDAY 14 JUNE 2013 5pm**

**Previous winners:**

- 2012 Pacific Destinationz
- 2011 AOT New Zealand
- 2010 Pan Pacific Travel